

**LONDON THAMES GATEWAY DEVELOPMENT CORPORATION
PLANNING COMMITTEE – TERMS OF REFERENCE**

Role

1. In accordance with the Corporation's planning functions under the Local Government Planning and Land Act 1980, as amended by the Planning and Compensation Act 2004:
 - a) To consider and advise on all planning applications to be determined by the Corporation, and to determine for approval or refusal under the Planning Acts those applications within the Committee's delegated limits;
 - b) To consider and advise on applications which are to be considered by the Mayor or the Secretary of State;
 - c) To consider and comment on planning applications where the view of the Corporation is required but the decision rests with the Local Authority under the agreed Planning Protocol;
 - d) To consider any application which, although normally delegated, is considered by the Director of Planning appropriate for the Committee to determine.
2. To approve a delegation scheme for planning decisions to be taken by officers of the Corporation, including on reserved matters.
3. To advise the Board on:
 - a) strategic planning and planning policy issues;
 - b) the content of the Planning Protocol between the Boroughs and the Corporation and any subsidiary documents, including service level agreements;
 - c) the preparation of planning and regeneration plans and frameworks within the Gateway;
 - d) programmes and projects in the Gateway for the identification, recording, investigation or analysis of the environment and for the preparation of the resulting records, syntheses, reports and publications.
4. Monitoring and reporting on the planning performance of the Corporation and the delivery of service level agreement targets by both Boroughs and the Corporation;

5. Discharge of other appropriate planning responsibilities within the agreed thresholds, eg conservation area consents, enforcement issues, legal agreements, the Corporation's own developments.
6. Any other planning matter that may be requested by the Board or Director of Planning.

Chairman

7. There shall be a Chairman and a Deputy Chairman of the Planning Committee, both of whom shall be appointed by the Chairman of LTGDC. In the absence of the Chairman, the Deputy Chairman shall preside. In the absence of both the Chairman and Deputy Chairman of the Committee, the chair shall be taken by another member of the Board.

Membership

8. Members of the Committee shall be appointed by the Chairman of the Corporation with advice from the Chairman of the Committee.
9. The Committee shall have not fewer than 7 appointed members, of whom a majority shall not be Board members appointed by nomination¹. The Chairman and Deputy Chairman of the Corporation shall be ex officio members of the Committee.
10. To ensure close links with the exercise of local authority planning powers, the Committee may co-opt as non-voting members the Chairs of the Planning Committees of each local authority within the LTGDC area. Each such Planning Chairman may nominate one substitute to attend in his or her place.
11. The quorum of the Committee is four voting members.

Frequency of Meetings

12. The Committee will normally meet no fewer than 6 and no more than 11 times each year. Additional meetings may be held with the agreement of the Chairman of LTGDC.
13. Meetings of the Committee when acting in their capacity as a Local Planning Authority will normally be held in public, consistent with any rights to attend and make representations under the Planning Acts. To facilitate this, such meetings will be held in locations which are accessible.

¹ For the purposes of these terms of reference, "Board members appointed by nomination" shall be taken to mean those Board members appointed to the Corporation on the basis of the special arrangements agreed between ODPM and the Office of the Commissioner for Public Appointments for the appointment of members nominated by local authorities.

Attendance

13. The lead officer for the Planning Committee will be the Director of Planning.

Order of Business

14. The order of business for Committee meetings will be as follows:

- a) Strategic planning policy issues;
- b) Planning applications and other planning casework on a local authority area basis;
- c) Monitoring and management of performance.